

**Name of Cabinet Member:**

Cabinet Member (Community Safety and Equalities)  
Councillor Townshend

3 October 2013

**Council**

22 October 2013

**Director Approving Submission of the report:**

Executive Director, Resources

**Ward(s) affected:**

None

**Title:**

**The Coventry Award of Merit**

---

**Is this a key decision?**

No

---

**Executive Summary:**

To consider advice from the meeting of the Cabinet Member (Community Safety and Equalities) Coventry Award of Merit Advisory Panel held on 2 October 2013.

**Recommendations:**

1. That the Cabinet Member (Community Safety and Equalities) considers the advice from the meeting of the Cabinet Member (Community Safety and Equalities) Coventry Award of Merit Advisory Panel held on Monday 2 October and makes recommendations to the City Council accordingly.
2. That the City Council approves the recommendations of the Cabinet Member (Community Safety and Equalities) and grants the Coventry Award of Merit to the recipients recommended by the Cabinet Member (Community Safety and Equalities).

**List of Appendices included:**

Appendix 1 - List of Past Recipients

Appendix 2 - Terms of Reference of the Coventry Award of Merit

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

Yes, 22 October 2013

**Report title:  
The Coventry Award of Merit**

**1. Context (or background)**

- 1.1 The Coventry Award of Merit was established by the City Council in the 1960s as a means of acknowledging and honouring personal behaviour reflecting the highest ideals of citizenship or outstanding performance in any field of human endeavour which enhances the good name of Coventry and affords inspiration to its citizens.
- 1.2 The Award has previously taken the form of a citation under the common seal together with a presentation of a gold medallion pendant from a ribbon in the City's colours. The motif on the medallion is the phoenix, symbolising the resurgence of Coventry from the flames of the Blitz. A list of past recipients of the Award (Appendix 1) and the full Terms of Reference (Appendix 2) are appended to this report.
- 1.3 There have been no recipients of the Award since 2011. The Cabinet Member (Community Safety and Equalities) Coventry Award of Merit Advisory Panel will consider proposals for the Awards and advise the Cabinet Member on possible recipients and arrangements for presenting the awards.
- 1.4 The Cabinet Member (Community Safety and Equalities) will consider the advice from the Panel on 3 October and make recommendations for approval at the Council meeting on 22 October.

**2. Options considered and recommended proposal**

- 2.1 An Advisory Panel met on 2 October to advise the Cabinet Member (Community Safety and Equalities) on possible recipients of the Award.
- 2.2 The Advisory Panel is made up of the following members:  
Chair: The Cabinet Member (Community Safety and Equalities)  
Cabinet Member (Strategic Finance and Resources)  
Shadow Cabinet Member (Community Safety and Equalities)  
Chair of Scrutiny Co-ordination Committee (or their representative)  
The Lord Mayor, ex officio  
The Honorary Recorder

**3. Results of consultation undertaken**

- 3.1 The Cabinet Member consulted the Advisory Panel on 2 October and will consider its advice in making his recommendations to Council.

**4. Timetable for implementing this decision**

- 4.1 The Cabinet Member (Community Safety and Equalities) will consider recommendations from the Cabinet Member (Community Safety and Equalities) Coventry Award of Merit Advisory Panel and will then make recommendations regarding recipients to the City Council for approval at their meeting on 22 October 2013.
- 4.2 Following the decision of Council on 22 October, suitable arrangements will be made for an Awards Ceremony should the Council approve recipients of the Award.

## **5. Comments from Executive Director, Resources**

### **5.1 Financial implications**

In previous years the costs associated with the Ceremony and the Awards were met from within the existing budget of the Lord Mayor's Hospitality Budget. The Cabinet Member will consult with the Lord Mayor and submit financial proposals to Council on 22 October for any Awards that he may recommend to Council.

### **5.2 Legal implications**

There are no legal implications associated with this decision.

## **6. Other implications**

None

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / LAA (or Coventry SCS)?**

One of the Council's key priorities is to develop a strong sense of civic pride across the city. These awards give recognition to individuals or organisations that have rendered outstanding service to the city and promote civic pride.

### **6.2 How is risk being managed?**

None identified.

### **6.3 What is the impact on the organisation?**

None.

### **6.4 Equalities / EIA**

There are no EIA implications.

### **6.5 Implications for (or impact on) the environment**

None.

### **6.6 Implications for partner organisations?**

None.

## **Report author(s):**

### **Name and job title:**

Hugh Peacocke, Governance Services Manager

### **Directorate:**

Resources

### **Tel and email contact:**

Extension 3080 – [hugh.peacocke@coventry.gov.uk](mailto:hugh.peacocke@coventry.gov.uk)

Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Usha Patel	Governance Services Officer	Resources	25/09/2013	25/09/2013
Helen Abraham	Asst. Director (Democratic Services)	Resources	25/09/2013	25/09/2013
Jane Barlow	Principal Private Secretary to the Lord Mayoralty	Resources	25/09/2013	25/09/2013
Other members	Councillor Gary Crookes,	Lord Mayor	25/09/2013	25/09/2013
<b>Names of approvers for submission: (officers and members)</b>				
Finance: Aimee Proctor	Lead Accountant, Finance	Resources	25/09/2013	25/09/2013
Legal: Andrew Burton	Solicitor, Legal Services	Resources	25/09/2013	25/09/2013
Director: Chris West	Executive Director	Resources	25/09/2013	25/09/2013
Members: Councillor Townshend	Cabinet Member	(Community Safety and Equalities)		

This report is published on the council's website:

[www.coventry.gov.uk/meetings](http://www.coventry.gov.uk/meetings)

## **Appendices**

Appendix 1 – List of Previous Recipients

Appendix 2 – Terms of Reference of the Cabinet Member (Community Safety and Equalities) Coventry Award of Merit Advisory Panel

**COVENTRY AWARD OF MERIT –**

**PREVIOUS RECIPIENTS**

**1966**

Mr Stanley Ashby, Godiva Harriers official and former Olympic runner

Sir Donald Gibson, first Coventry Architect and Planning Officer

Professor J W Linnett FRS, Professor of Physical Chemistry at Cambridge University

Miss M R Paton MBE, Superintendent, St Faith's Shelter, Coventry City Council

Air Commodore Sir Frank Whittle KBE, Inventor of the jet engine.

**1970**

Mr Derrick H Robins, former President, Coventry City Football Club

Sir Basil Spence OBE, architect and designer of Coventry Cathedral

Sir William Lyons, President, Jaguar Cars-British Leyland UK Ltd

Dr H Parry Williams, former Consultant Child Specialist, Coventry Hospital Group

Mrs A L Galpine JP, former Chairman of Coventry Magistrates' and Coventry Juvenile Court

**1978**

Rt Revd Cuthbert Bardley CBE, Bishop of Coventry from 1956 to 1976

Professor Joan Browne CBE, JP – Principal, Coventry College of Education 1948 to 1975

Mr Jack Jones MBE, General Secretary, Transport and General Workers' Union

Mr Phillip Larkin CBE, Poet and Librarian of the University of Hull

Mr Walter Chinn OBE, Director of Education for Coventry from 1947 to 1969

Sir Stanley Harley DL, industrialist, Managing Director, Coventry Gauge and ~Tool Ltd

**2002**

Sir John Egan, Chairman of Jaguar Cars Limited

Professor Sir Brian Follett FRS, Vice-Chancellor, University of Warwick

Reverend Canon Nerissa Jones MBE, Vicar of St Chad's Church, Wood End

Reverend Canon Dr Paul Oestreicher, peace and reconciliation, Coventry Cathedral

Right Honourable Sir Philip Otton, Lord Justice of Appeal

Councillor Tom White CBE, first Director of Social Services in the UK

## **2011**

Gary Croshaw for services to West Midlands Police Special Constabulary

Joe Elliott for services to Coventry City Football Club, sports and charity

Professor Sudhesh Kumar for services to medical research and treatment of diabetes

David Moorcroft OBE for services to athletics

John Mutton for services to the International Children's Games

Les Ratcliffe for services to the motor industry

**COVENTRY AWARD OF MERIT – TERMS OF REFERENCE**

1. The object of the Coventry Award of Merit shall be publicly to acknowledge and honour behaviour reflecting the highest ideals of citizenship or outstanding performance in any worthy field of human endeavour which enhances the good name of the City of Coventry and affords inspiration to its citizens.
  
2. Any person, company or other organisation shall be eligible for consideration for the Coventry Award of Merit who has:-
  - 2.1 Rendered outstanding service to the City of Coventry in service to the local community.
  - 2.2 By outstanding personal effort in the field of sport, industry, government or the arts, brought particular renown to the City of Coventry.
  - 2.3 Made an outstanding contribution to the national life or in international affairs in any field of human activity in a manner which has brought credit upon the City of Coventry.
  - 2.4 By personal example of courage or devotion to duty and service to others, demonstrated the highest ideals of citizenship.
  
3. The grant of the Award of Merit shall be made by the City Council on the recommendation of Cabinet Member (Corporate & Neighbourhood Services), who will be advised by an Advisory Panel established for the purpose.

The Cabinet Member and Advisory Panel shall endeavour to maintain consistently high standards in the submission of recommendations and accordingly shall be at liberty to make such further enquiry into a nomination as they think proper, and shall be under no obligation to submit any recommendation unless they are satisfied that in doing so such standards would be maintained.
  
4. Any individual or organisation (including any member of the panel of Assessors) may submit a nomination for the Award of Merit. Any such nomination shall be in writing and submitted to the Director of Customer and Workforce Services with a detailed statement of the grounds on which it is made.
  
5. The Award of Merit shall take such form as the City Council may from time to time determine but shall include a Citation signed by the Lord Mayor for the time being stating the grounds on which the Award has been made. Awards shall be made by the Lord Mayor at a public ceremony.